

**MINUTES  
REGULAR BOARD MEETING  
THURSDAY, OCTOBER 29, 2009, 10:00 AM.**

Board Members Present at Roll Call: Michael Marquess, Patricia Richards, James Heaslet, Michael Petrus II, , Cynthia Henry, Les Abrams, Debbie Rudd, A quorum was present. Patricia Richards observed and wasn't included in the quorum.

Also Present at Roll Call: Debb Pearson, Executive Director; Jeanne Galvin, Assistant Attorney General

The Board pledged allegiance to the flag of the United States of America.

**APPROVAL OF MINUTES**

Debbie Rudd moved that the Minutes of the September 17, 2009, Regular Board Meeting be approved. James Heaslet seconded the motion. Les Abrams and Michael Petrus II recused themselves. The remaining Board members voted unanimously in favor of the motion. Jean Galvin assistant A.G. advised to the Board Chair that with the recusal a quorum was not present and therefore the minutes would have to be tabled to the next Board meeting. Debbie Rudd directed staff to post the draft minutes to the web page.

**PUBLIC ANNOUNCEMENTS AND CALL TO PUBLIC**

None.

**APPLICATION REVIEW COMMITTEE REPORT**

Michael Marquess read the report (attached)

Debbie Rudd moved that the Board accept the Committee's recommendations (see attachment). James Heaslet seconded the motion. The Board voted unanimously in favor of the motion.

**APPRAISAL TESTING AND EDUCATION COMMITTEE REPORT**

Debbie Rudd moved that the Board accept a committee recommendation that education course audits be performed quarterly by Board members and the Executive Director on a rotating basis. Audits would be coordinated through the Executive Director. Courses audited can't be used for CE. Audits will begin the first quarter of calendar year 2010. James Heaslet seconded the motion. The Board voted unanimously in favor of the motion.

James Heaslet, Michael Marquess and Debbie Rudd recused themselves concerning course approvals submitted by Arizona Appraisers State Conference LLC. As a result of a quorum not being available to consider the matter due to the above-referenced recusals, the courses were considered pursuant to the Rule of Necessity. Michael Petrus II moved that the Board approve the 14 hour course and instructor submitted by the Appraiser State Conference LLC. Cynthia Henry seconded the motion. Les Abrams, Cynthia Henry, Michael Petrus II voted in favor of the motion.

James Heaslet moved that that the Board accept the committee's full report. Michael Petrus II seconded the motion. The Board voted unanimously in favor of the motion

## **COMPLAINT REVIEW**

### Review and Action Concerning 2828 Luis F. Llanos.

Respondent appeared. Debbie Rudd moved that the Board accept the investigative report. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion. Debbie Rudd asked the respondent about his most recent classes attended. Debbie Rudd moved that the Board give a copy of the investigative report to the respondent and invite him back for an informal hearing after he has had an opportunity to look at the investigative report. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

### Review and Action Concerning 2795, Chad L. Fuller.

Debbie Rudd moved that the Board return the investigative report to the investigator due to an incorrect case number on the cover letter and for clarification regarding no standards violations. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

### Review and Action Concerning 2434, Thomas M. Kittelmann.

Respondent appeared. Staff summary was read. Debbie Rudd moved that the Board terminate probation. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

### Informal Hearing Concerning 2642, Gale Tiffany Loftus

Respondent did not appear. Staff summary was read. Michael Marquess moved that the Board open a case for non compliance against the respondent. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion.

### Review and Action Concerning 2452/ 2457 Dana Miller.

Respondent appeared. Staff summary was read. Michael Petrus II recused himself. Debbie Rudd moved that the Board extend respondent's probation until proof of completion of the 7 hr. in person life cost approach course is submitted to the Executive Director. Once submitted, probation would automatically be terminated. James Heaslet seconded the motion. The Board voted unanimously in favor of the motion.

### Review and Action Concerning 2502, Claire A. Williamson-Redding.

Respondent did not appear. Staff Summary was read. Debbie Rudd moved that the Board approve the mentor pursuant to the September 22, 2009 consent agreement and order. James Heaslet seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2555, Kandace L. Levi.

Respondent did not appear. Michael Marquess moved that the request for termination of probation and mentorship pursuant to October 22, 2008 consent agreement and order be granted. James Heaslet seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2585, Scott J. Reisch.

Respondent did not appear. Staff summary was read. Michael Marquess moved that the Board extend respondent's probation until proof of completion of the 7 hour in-person life cost approach course is submitted to the Executive Director. Once submitted the probation would automatically be terminated. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2595, Bruce R. Berkson.

Respondent did not appear. Staff Summary was read. Michael Marquess moved that the Board accept the respondent's duplication of courses for remedial action and renewal of certificate. James Heaslet seconded the motion. The Board voted unanimously in favor of the motion. The board advised staff to include language in future agreements that encourages appraisers to attend different courses for multiple infractions.

Review and Action Concerning 2613/2629, Mark J. Seigleman.

Respondent did not appear. Staff Summary was read. Debbie Rudd moved that the Board close the file without prejudice and make a note that the respondent failed to respond within the 90 day renewal grace period. James Haslett seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2624, Shemika L. Hill.

Respondent did not appear. Staff Summary was read. Debbie Rudd moved that the Board grant an extension of 30 days to allow respondent to complete the proper educational training and at the end of the 30 days if the requirements aren't met, staff is to open a complaint for noncompliance. James Heaslet seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning 2647/2776, Tune P. Redmond.

Respondent did not appear. Staff Summary was read. Debbie Rudd moved that the Board approve the mentor per the August 28, 2009 consent agreement and order. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing Concerning 2758 Ron W. Prychodnik.

Respondent did appear. Staff Summary was read. Debbie Rudd moved that the Board find Level III violations without probation and offer a proposed Consent Agreement. James Heaslet seconded. The Board voted unanimously in favor of the motion.

Initial First File Review Concerning 2914 Thorley B. Taggart.

Respondent did appear. Staff Summary was read. Debbie Rudd moved that the Board find level III violations and offer a proposed consent agreement. James Heaslet seconded. The Board voted unanimously in favor of the motion.

Initial First File Review Concerning 2917 Brad G. Gregory

Respondent did appear. Staff summary was read. James Heaslet moved that the Board find Level II violations and offer Respondent a due diligence consent letter citing the violations and providing for disciplinary education. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing Concerning 2788 Lisa L. Romero

Respondent did not appear. Staff summary was read. Debbie Rudd moved that the Board offer the Respondent a consent agreement citing the violations and providing for disciplinary education and 3 months mentorship. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

**RECOGNITION OF FORMER BOARD MEMBERS**

The Board Chair recognized Victor A Hartsfield and Charles J. Havranek for their service as Board Members.

Initial First File Review Concerning 2938 John J. Kossir

Respondent did appear. Staff summary was read. Debbie Rudd moved that the Board offer the Respondent a consent agreement citing the violations, providing for disciplinary education and 12 months probation. James Heaslet seconded the motion. The Board voted unanimously in favor of the motion.

Initial First File Review Concerning 2895 John G. Heisser

Respondent did appear. Staff summary was read. Debbie Rudd moved that the Board dismiss the complaint. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Investigative File Review Concerning 2753 Charles J. Havranek

Cynthia Henry moved that the Board accept the investigators report. Debbie Rudd seconded the motion. The Board voted unanimously in favor of the motion. Debbie Rudd moved that the Board dismiss the complaint. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

Initial First File Review Concerning 2912 Flo C. Lehnus

Respondent did appear. Staff summary was read. Debbie Rudd moved that the complaint be sent to investigation. James Heaslet seconded the motion. The Board voted unanimously in favor of the motion.

Initial First File Review Concerning 2941 Todd P. Barnhart

Respondent did appear. Staff summary was read. Debbie Rudd moved that the Board find level I violations and because the respondent is currently under a Board order the discipline given in the prior order is sufficient to cover this violation. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

Initial First File Review Concerning 2887 Julie D. Friess

Respondent did appear. Staff summary was read. Debbie Rudd moved that the Board dismiss the complaint. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Initial First File Review Concerning 2934 Deborah A. Nicoletti

The respondent requested that her case be continued as she could not attend. Cynthia Henry moved that the Board continue the case to a future meeting. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

Issues Dealing with Formal Hearing Concerning 2542, 2543,2544,2632,2750 Rodney L. Martensen

Respondent did not appear. Jeanne Galvin, Assistant Attorney General, represented the State and Christopher Munns, Assistant Attorney General, Solicitor's General Office, represented the Board. Cynthia Henry moved that the Board accept the Administrative Law Judge's proposed findings of fact, conclusions of law and modified order as stated by the state to revoke. James Heaslet seconded the motion. The Board voted unanimously in favor of the motion.

Issues Dealing with Formal Hearing Concerning 2586 Mark L. Andrews

Respondent did not appear. Jeanne Galvin, Assistant Attorney General, represented the State and Christopher Munns, Assistant Attorney General, Solicitor's General Office, represented the Board. Debbie Rudd moved that the Board accept the Administrative Law Judge's proposed findings of fact, conclusions of law and recommended order as stated by the state and pursuant to the Boards substantive policy statement that the complaint be found to be a Level IV violation. James Heaslet seconded the motion. The Board voted unanimously in favor of the motion.

Issues Dealing with Formal Hearing Concerning 2673, 2674 Calvin E. Walls and Clinton E. Walls

Respondents were represented by counsel, Cory Richter. Jeanne Galvin, Assistant Attorney General, informed the Board that the Walls case was set for formal hearing on November 23. Mr. Richter presented the Board with a counter offer that the Walls be allowed to take the AQB exam within 30 days and if passed be given a level 1 letter of remedial action. Michael Marquess moved to reject the counter offer and instead offer a level II letter of due diligence and to take the AQB qualifying exam. If the respondents pass the test then the matter will be closed and if they fail the test within 60 days then they are suspended until such time they do pass the exam. There was no second and therefore the motion failed. Debbie Rudd moved that the Board offer the Respondents a consent agreement citing a level IV. If the exam is passed then the violation will be reduced to a level III violation. James Heaslet seconded the motion. The Board voted 4-2 in favor of the motion. The respondents will have ten days from the receipt of the letter to accept or reject the Board offer.

Issues Dealing with Formal Hearing Concerning 2727 King G. Ruby

Respondent did appear. Debbie Rudd moved that the Board accept a consent agreement and rescind the motion for formal hearing. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

Issues Dealing with Formal Hearing Concerning 2764 Raymond L. Ferrier

Respondent did appear. Debbie Rudd moved that the Board reject the counter offer. There was no second and the motion therefore failed. Michael Marquess moved that the Board reoffer the previous consent agreement to offer a level III violation, providing for disciplinary education within 6 months and 12 months of probation without a mentor. James Heaslet seconded the motion. The Board voted 4-2 in favor of the motion. Cynthia Henry moved that the Board rescind the motion for a formal hearing upon acceptance of the consent agreement. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing concerning 2836/2837 Jay A. Josephs and Anthony A. Cardinal

Respondents did appear. Staff summary was read. Cynthia Henry moved that both the classes that the respondents were required to take in the original letter of due diligence be used for continuing education. No one seconded the motion and it therefore failed. Debbie Rudd moved that that the Board to find Level II violations and offer Respondents a due diligence consent letter citing the violations and providing for disciplinary education. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

Informal Hearing concerning 2854/2910 Tune P. Redman

Respondent did not appear. Staff summary was read. James Heaslet moved that the Board issue a subpoena to the respondent to appear before them with documentation. Cynthia Henry seconded the motion. Jeanne Galvin, Assistant Attorney General advised the Board that since the respondent is currently on probation that a strongly worded letter from the Boards attorney would be in order in addition to a subpoena. The Board Chair directed that the attorney send out a letter.

Initial First File Review Concerning 2890 Kendall J. Britton

Respondent did appear. Staff summary was read. Debbie Rudd moved that the complaint be sent to investigation and that a subpoena be issued for the full appraisal report. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

Initial First File Review Concerning 2907 Timothy H. Shaw

Respondent did appear. Staff summary was read. James Heaslet moved to dismiss the complaint. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

James Heaslet moved to open a complaint against the review appraiser. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion. Michael Marquess abstained.

Compliance File Review Concerning 2867 Jeffrey M Playford.

Respondent did appear. Staff summary was read. Debbie Rudd moved that the Board accept the respondent's counter offer of additional education with 3 months probation. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning Court of Appeals CV-06-4140 (03F-1782-BOA/03F-1784-BOA)/2492, Felicia M. Coplan.

Jeanne Galvin, Assistant Attorney General, updated the Board concerning the court proceedings CV-06-4140 (03F-1782-BOA/03F-1784-BOA). Cynthia Henry moved that the Board direct the Executive Director to proceed reasonably to insure that 3,285.00 in court costs are paid to the respondent and to contact the respondent and respondent's attorney to direct them to comply with the first order of probation of the JRA. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

Review and Action Concerning Superior Court Case 2797/2798/2799 (LC2009-000574-001DT) Jan A. Sell and Michael S. Miller

Jeanne Galvin Assistant Attorney General updated the Board that David Tracy's filing with Judicial Review Action was dismissed.

**BUDGET COMMITTEE REPORT**

Executive Director Debb Pearson updated the Board on the latest State Budget Proposals and potential impact to the Board's budget. Possible cuts were discussed and the Board decided not to implement them at this time.

**NEW BUSINESS**

Debbie Rudd moved that the Board approve a reciprocal agreement with the State of Ohio. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

Michael Marquess moved that the Board authorize Board Staff to request an exception to the rulemaking moratorium to allow the Board to adopt the *2010-1011 Uniform Standards of Professional Appraisal Practice*; and the possibility of requesting an emergency rulemaking. James Heaslet seconded the motion. The Board voted unanimously in favor of the motion.

Debbie Rudd moved that the Board send comments on the working draft of the 9/28/09 Voluntary Disciplinary Action Matrix developed by the Consistent Enforcement Task Force of The Appraisal Foundation Board of Trustees. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

### **BOARD CHAIRPERSON REPORT**

None.

### **PERSONNEL COMMITTEE REPORT AND PERSONNEL ACTION**

Jeanne Galvin introduced Assistant Attorney General Lisa Hudson, Chief Counsel for the employment law section, to provide advice regarding personnel matters. The Board Members were brought up to date concerning the following: (1) Executive Director's written 10/09 Performance Self-Evaluation; (2) Executive Director's written summary/synopsis of internal office processes/functions/systems that include investigations, communications, inquiries, budget matters and agendas in accordance with the recommendations of the Personnel Committee dated September 16, 2009 and adopted by the Board September 17, 2009; and (3) the Board's consideration/discussion/ possible action relating to the Executive Director's performance including but not limited to possible additional performance evaluations, reporting requirements and personnel actions available to the Board. Cynthia Henry moved to go into executive session. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

The Board re-entered public session. Debbie Rudd moved to terminate the Executive Director and that the search to find a New Executive Director begin immediately. James Heaslet seconded the motion. Cynthia Henry and Michael Petrus II abstained. Jeanne Galvin Assistant Attorney General pointed out the Board at this point did not have a quorum. Debbie Rudd moved to go into executive session for legal advice. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

The Board re-entered public session. Debbie Rudd then withdrew her previous motion, to terminate the previous Executive Director due to changes in the appraisal industry calling for someone with the skills to meet the changes. James Heaslet seconded the motion. The Board voted 5 to 0 in favor of the motion. Cynthia Henry abstained. James Heaslet moved to go into executive session for legal advice. Cynthia Henry seconded the motion. The Board voted unanimously in favor of the motion.

The Board re-entered public session. Debbie Rudd Moved to appoint Jessica Jessup as Interim Executive Director until a job search can be completed. Michael Marquess seconded the motion. The Board voted unanimously in favor of the motion.

### **ADJOURNMENT**

The meeting was adjourned.

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Lester G. Abrams, Chairperson

**RECOMMENDATIONS  
COMMITTEE ON APPLICATION REVIEW**

**To: Board of Appraisal**

**From: Application Review Committee**

**Date: September 17, 2009**

**Re: September 17, 2009 Recommendations**

**I. Report on number of Arizona Appraisers and Property Tax Agents:**

	<u>9/07</u>		<u>9/08</u>		<u>9/09</u>	
Licensed Residential	1136		939		712	
Certified Residential	1040		1186		1211	
Certified General	791		813		827	
Nonresident Temporary	31	Total 2998	38	Total 2976	45	Total 2795
Property Tax Agents	262		287		334	

**II. As a result of its **September 17, 2009** meeting the Application Review Committee makes the following recommendations:**

**A. To take no action:**

Regarding additional information received on September 1, 2009 from the Department of Public Safety, regarding David R. Butler, Nonresident Temporary Certificate #TP41157

**B. To approve the following applications as substantively complete:**

1. Renewal applications:

21257 Kenneth M. Jordan

2. Certified Residential by exam unless noted otherwise:

7708 Christina L. Scaturro  
7722 Brett S. Heaton  
7726 Benjamin J. Weisman  
7754 Dana C. McCready

3. Certified General by exam unless noted otherwise:

7729 Juan Restrepo

**C.** To approve the following applications as substantively complete and confirm the issuance of the following license/certification:

1. Reciprocity

22083 Jack Driscoll  
22087 Paul J. Worden  
31740 James Messina  
31741 Michael W. Porter  
31742 Richard W. Latella  
31743 John M. Cowart, Jr.  
31744 Deverick P. Jordan  
31745 William R. Lemas  
31746 G. Christopher Louis  
31747 Kimberly Kountz  
31748 Jeff A. Greenwald

2. Nonresident Temporary

TP41158 John M. Cowart  
TP41159 Carter D. Morrison  
TP41160 Eric B. Lewis  
TP41161 Alan M. Schmook

**D.** To disapprove the following applications as substantively incomplete and hold until substantively complete:

7734 Kevin K. Varga  
7753 Glenda R. Lawson  
7760 Racheal A. Siler  
7762 Janardan R. Nukalapati (by reciprocity)  
7767 Michael J. Heaton  
7769 Grant E. Coates (by reciprocity)  
7770 Mark N. Gibson (by reciprocity)  
7775 Cheryl J. Hatzopoulos

**III. Applications Pending - Substantively Incomplete:**

7587 Keith T. Kavula (by reciprocity)  
7745 Joseph M. Turner (by reciprocity)  
7747 Mark R. Long (by reciprocity)

Notification of applicants with substantively incomplete applications who have not responded to the Committee's request for additional information. Pursuant to R4-46-202(D) applicants have up to a year to meet all requirements for license/certificate or applicant's file is to be closed by the Board and applicant shall reapply.

## **RECOMMENDATIONS**

### ***COMMITTEE ON APPRAISAL TESTING AND EDUCATION***

**TO: Board of Appraisal**

**FROM: Committee on Appraisal Testing and Education**

**DATE: September 17, 2009**

**RE: September 17, 2009 Recommendations**

**As a result of its September 17, 2009 meeting the Committee on Appraisal Testing and Education makes the following recommendations:**

**I. Action regarding proposed approval of **qualifying education courses**:**

**A. Previously approved by the Board:**

**1. Submitted by Arizona School of Real Estate & Business**

**a. **AP-15 General Appraiser Report Writing and Case Studies**, #ABA 1008-825-15  
30 hours**

\*Eric Bohlander, Rick Boulter, Leo Canale, Tracey Captain, Earl Cass, Gasper Crimando, Neil Dauler-Phinney, Thomas Denny, Anthony Dinnell, Bill Dowdy, Richard Fasano, Jacques Fournier, Bill Gray, Thomas Heineman, Kathleen Holmes, Faye Humphrey, Robert Kaczmarek, Gretchen Koralewski, William Kozub, Mark Kramoltz, Don Miner, Roy Morris, Thomas Morrison, Tom Noble, Marlene Olsen, David Rider, Becky Ryan, Ron Schilling, Daniel D. Smith, Don Spongberg, Donald Staley, Janice Staropoli, Stan Strom, Diane Thomas, Rick Turkian, Gerard Vick, John Wenner, Jeff Young, David Ziegler

**Recommend approval**

**II. Action regarding proposed approval of **continuing education courses**:**

**A. Previously approved by the Board:**

1. Submitted by Arizona School of Real Estate & Business

- a. **C7431      FHA**  
**Minimum Property Standards and FNMA Appraisal Guidelines, #ABA 1205-492** 4 hours

\*Tracey Captain, Earl Cass, Gasper Crimando, Neil Dauler-Phinney, Richard Fasano, Jacques Fournier, Bill Gray, Kathleen Holmes, Robert Kaczmarek, Kim Kobriger, Gretchen Koralewski, Don Miner, Roy Morris, Thomas Morrison, Dave Rider, Ron Schilling, Julie Sims, Daniel D. Smith, Becky Ryan, Richard V. Turkian, Gerard Vick, David Ziegler

**Recommend approval**

- b. **Supervising Beginning Appraisers – A Plan for Success, #ABA 1107-711** 4 Hours

\*Tracey Captain, Earl Cass, Gasper Crimando, Neil Dauler-Phinney, Thomas Denny, Richard Fasano, Jacques Fournier, Bill Gray, Kathleen Holmes, Faye Humphrey, Robert Kaczmarek, Kim Kobriger, Gretchen Koralewski, Don Miner, Roy Morris, Thomas Morrison, Becky Ryan, Ron Schilling, Daniel D. Smith, Rick Turkian, Gerard Vick, David Ziegler

**Recommend approval**

2. Submitted by Hogan School of Real Estate

- a. **Using the Internet for Disclosure of Material Facts, #ABA 1003-303** 4 hours

\*Steven Cole

**Recommend approval**

3. Submitted by Just Valuation Inc.

- a. **Introduction to HUD REO Appraisals, Course #3211, #ABA D1008-826** 12 hours

\*Ron Nation, Robert McKenna

**Recommend approval**

4. Submitted by McKissock LP

- a. **Mortgage Fraud-Protect Yourself!, #ABA 0907-695** 7 hours

Tracy Martin, Kenneth Guilfoyle

**Recommend approval**

- b. **Land and Site Valuation, #ABA D1008-827** 7 hours

\*Alan Simmons

**Recommend approval**

**B. Not previously approved by the Board:**

1. Submitted by Allterra Group, LLC

- a. **2009 Keynote/Valuation Visionaries,** 7 hours

\*Pete Gillispie, Sue Potteigu, Mark Johnson, Bill Rayburn, Chuck Muroddu, George Opelka, Jacqueline Doty, Gerald Kifer

**Recommend approval**

- b. **2009 Regulatory Updates/Re-Engineering the Appraisal Process,** 7 hours

\*Jim Park, Larry Disney, Don Kelly, Lewis Allen, Kelly Davids, Rachel Dollar, Guillerino Gower, Rick Langdon, David Hundrieser  
**Recommend approval**

2. Submitted by Appraisal Institute/Phoenix Chapter
  - a. **Appraisal Policy Changes: Challenges and Opportunities for Appraisers,** 6 hours  
\*William E. Garber, Jr.  
**Recommend approval**
3. Submitted by Appraisal Institute/Southern Arizona Chapter
  - a. **The Canary in the Coal Mine: ENERGY STAR and the Appraisal Process,** 3 hours  
\*Dan Swango  
**Recommend approval**
  - b. **Regression Analysis in Appraisal Practice: Concepts & Applications,** 7 hours  
\*Jim L. Sanders  
**Recommend approval**
4. Submitted by Arizona Appraisers State Conference LLC
  - a. **I—Arizona Appraisers State Conference 10/19/09 P.M. Tracts A&B (Sage/Liability)** 4 hours  
\*Daphne J. Reaume, Todd F. Stevens, Lindsay McMenamin  
**To full Board (Debra Rudd, Michael Marquess and James Heaslet recused)**
  - b. **II—Arizona Appraisers State Conference 10/19/09 P.M. Tract C (Sage/Valuation)** 4 hours  
\*Daphne J. Reaume, William R. Hahn, Noelle Sanders, John C. Nelson, Mark Snow, Lance J. Mills, Kathleen M. Holmes  
**To full Board (Debra Rudd, Michael Marquess and James Heaslet recused)**
  - c. **III—Arizona Appraisers State Conference 10/20/09 A.M. Tract C (Future/Valuation)** 4 hours  
\*Jay Q. Butler, Michael S. Young, Ann Susko, Peter J. Martori, Gerard L. Vick  
**To full Board (Debra Rudd, Michael Marquess and James Heaslet recused)**
  - d. **IV—Arizona Appraisers State Conference 10/20/09 A.M./P.M. Tracts A&B (Future/Mortgage)** 4 hours  
\*Jay Q. Butler, Darcy A. Rich, Richard Hagar  
**To full Board (Debra Rudd, Michael Marquess and James Heaslet recused)**
  - e. **V—Arizona Appraisers State Conference 10/20/09 P.M. Tracts A,B&C (Mortgage)** 3 hours  
\*Darcy A. Rich, Richard Hagar  
**To full Board (Debra Rudd, Michael Marquess and James Heaslet recused)**
5. Submitted by McKissock LP
  - a. **How to Analyze & Value Income Properties,** 7 hours  
Distance Education  
\*Bruce Coin  
**Recommend approval**

6. Submitted by US Department of Housing and Urban Development/Federal Housing Administration
    - a. **FHA Basics for Appraisers**, 4 hours  
Distance Education  
\*Jan Marquardt, George Hibbert, Linda Middleton, Malcolm Jefferson  
**Recommend approval**
- III. Action regarding proposed rescission of approval of continuing education course:**
1. Submitted by Appraisal Institute
    - a. **Online Valuation of Detrimental Conditions in Real Estate**, #ABA D0705-459 Distance Education 7 hours (expires 3/31/10)  
**Recommend rescind approval**